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Learning Style: On Demand

Technology: Microsoft

Difficulty: Beginner

Course Duration: 2 Hours

Microsoft Access: Creating a Database



About this course:

What is Microsoft Access? Microsoft Access is a database management system (DBMS) from Microsoft that combines the relational Microsoft Jet Database Engine with a graphical user interface and software-development tools. In this course, students will learn how to create and design databases with this starter course. Learn the basics of formatting, queries, functions, formulas, and analyzing data within Microsoft's database program.

Course Objective:

After completing this course, students will have a working understanding of:

- Creating a Relational Database
- Table Creation
- Setting Up and Modifying Tables
- Creating Simple Query's
- Modifying Simple Query's
- Creating Forms

Audience:

This course is intended for:

- This course is meant for basic students of Access.

Prerequisites:

- There are no prerequisites for this course.

Suggested prerequisites courses:

- Access 2013 Beginner

Course Outline:

Lesson 1: Before Creating a Database

Lesson 2: Creating a Relational Database

Lesson 3: Table Creation

Lesson 4: Relationships

Lesson 5: Testing Your Database

Lesson 6: Setting Up and Modifying Tables

Lesson 7: Creating Forms

Lesson 8: Creating Simple Query's

Lesson 9: Modifying Simple Query's

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